

**Large Print Text**

**Finch Lane Gallery**

**Call for Entries**

**2023 Exhibitions  
Guidelines**

**Deadline for submissions: 5pm,  
March 31, 2022**

**Apply online:**

**[slcartscouncil.submittable.com/submit](http://slcartscouncil.submittable.com/submit)**

## ABOUT THE SALT LAKE CITY ARTS COUNCIL AND FINCH LANE GALLERY

The mission of the Salt Lake City Arts Council is to promote, present, and support Utah-based artists, arts organizations, and arts activities in order to further the development of the arts community and to benefit the public by expanding awareness, access, and participation. Located in Reservoir Park, at 54 Finch Lane, Salt Lake City, UT 84102, the Salt Lake City Arts Council's Finch Lane Gallery is a contemporary art gallery which offers visual arts exhibits and interdisciplinary short-term projects

year-round. The annual offerings of the Finch Lane Gallery include:

Six to seven sessions of art exhibitions in the two galleries, lasting six weeks, with artist receptions.

Three sessions of Flash Projects, which are short-term, interdisciplinary, community-oriented, and/or experimental projects meant to re-imagine the use of the Finch Lane Gallery.

Examples of Flash Projects include performances (dance, music, etc.); interdisciplinary arts festivals; sound/audio

works; fashion shows; literary events; workshops; experimental film screenings; multi-disciplinary panel discussions; short-term immersive art installations; research presentations; or other arts & culture related projects. Flash Projects are separate to art exhibitions at the Finch Lane Gallery. Applications for Flash Projects are released in the fall of each year.

For more information on the Salt Lake City Arts Council and the programs of the Finch Lane Gallery, visit [saltlakearts.org](http://saltlakearts.org).

## EXHIBITION INFORMATION

Both established and emerging artists are invited to apply for exhibits at the Finch Lane Gallery. The exhibition program is designed to: give Utah-based artists an opportunity to exhibit a current body of work, explore exhibition themes or media relevant to the community and field of arts at large, and foster the development of curatorial skills through exhibition production and collaboration. The application process occurs annually and includes a thorough and competitive review by the Visual Arts Committee of the Salt Lake City Arts Council.

**This application process is to select artists for the 2023 exhibition schedule, which will run January 13 through November 17, 2023.**

Exhibitions at the Finch Lane Gallery are scheduled for six weeks in duration in two exhibitions spaces (West Gallery and East Gallery). Artists accepted for exhibition of new work should be aware that their show may be scheduled to open as early as January 2023 or as late as October 2023.

**VIRTUAL QUESTION & ANSWER SESSION**

On Tuesday, March 8, at 12pm, there will be a review of the guidelines and tips on

completing the application, and time for questions and answers. This will be recorded and available for viewing afterward. The session will be held over Zoom (meeting ID: 899 0513 0659), and can be accessed at this link:

<https://us06web.zoom.us/j/89905130659>

## ELIGIBILITY

This Call for Entries is open to all artists, artist-led teams, and/or curators residing in Utah regardless of race, gender, gender identity, sexual orientation, national origin, age, religion, marital status, political opinion or affiliation, or

mental or physical disability. All visual arts media including new genres are considered.

## APPLICATION PROCESS

Proposals must be submitted through

<https://slcartscouncil.submittable.com/submit>

There is no fee to apply. To be considered for an exhibition, applicants must be residents of Utah and submit all the required materials. Emailed, mailed, or hand-delivered materials will not be accepted. Only completed applications

will be considered. The Arts Council will not notify artists regarding disqualifications where guidelines are not followed.

## APPLICATION TIMELINE

Applications must be submitted by March 31, 2022, 5pm.

Notifications on application status will be sent on or before May 13, 2022.

## EXHIBITION SCHEDULE

January 13 – February 24, 2023

March 10 – April 21, 2023

April 28 – June 9, 2023

June 23 – August 4, 2023

August 11 – September 22, 2023

October 6 – November 17, 2023

## GALLERY SPACES

### East Gallery

Approximately 918 square feet

Walls 100" high

Multiple pedestals of varying sizes  
available for 3D work

### West Gallery

Approximately 550 square feet

Walls 100" high

Multiple pedestals of varying sizes  
available for 3D work

## RESOURCES

The Finch Lane Gallery can provide exhibiting artists with gallery space and basic digital media technology (projector, media players, TV monitor), and visibility on Salt Lake City Arts Council social media platforms.

## HONORARIUM

Each artist will receive an honorarium of \$250 for the exhibition of their work. In

the case of a group show, the honorarium will go to the exhibition curator or organizer; applicants are responsible for all other associated costs and materials.

## SALE OF ARTWORK

The Arts Council will manage any sales of the artwork during the exhibition at the Finch Lane Gallery and will retain a 30% commission for any artwork sold. Artwork that is sold may not be removed until the exhibition closes. Work does not have to be for sale. Proceeds from any sales will be reinvested into the Visual Arts Program.

## REVIEW CRITERIA & SELECTION PROCESS

Applications are reviewed by the Salt Lake City Arts Council's Visual Arts Committee, which is comprised of Arts Council staff and board members, artists who have exhibited work at the Finch Lane Gallery, and other artists from the community. The Salt Lake City Arts Council strives to make the application and selection process fair and equitable, and incorporates equity practices into the selection of the Visual Arts Committee members and the review process of applications.

The Committee will review the following:

Artist demonstrates strong technical, conceptual, and/or aesthetic skills in the execution of their work;

Artist has a meaningful relationship to the content and/or community involved in the work, and themes addressed in the exhibition feel relevant and deeply considered;

Artist proposes new works that have not been exhibited elsewhere, or have not been exhibited in Utah within the past year;

Artist's ability to produce the proposed exhibition within the given timeline;

Diversity of expression and balance of media for the exhibition calendar year;

Completeness and clarity of the application;

Whether the artist has already been offered exhibitions or projects with the Finch Lane Gallery in the past.

The Committee and Arts Council staff reserve the right to make final decisions on which works are appropriate for a gallery within a publicly funded space.

**DEADLINE FOR SUBMISSIONS IS  
THURSDAY, MARCH 31, 2022 BY 5:00  
PM**

Artists will be notified of their proposal status on or before Friday, May 13, 2022.

**APPLICATION MATERIALS**

**Artist Bio (50-200 words)** If

applying as a group or a curatorial project, include the bio of the lead artist or curator.

**Exhibition Proposal (150-500**

**words)** This may include your artist statement, general concept for the

show, your relationship to the concept, techniques used, the medium and scale in which you work, evolution of your work, and/or inspiration behind your show.

**List of all artists proposed** (if group exhibition or curatorial project)

**Current Resume/CV** not to exceed two pages. If applying as a group, include Resume/CV for lead artist or curator and short bios for all other artists. Resume/CV should be of pertinent art-related information.

**Work Samples** representative samples of proposed work for the exhibition, or images of recent work

that demonstrate artist's practice. Each file must include artist's name, title of work (if applicable), medium, date produced, dimensions, total run time (if a video) and indicate if work has been exhibited in other Salt Lake City venues in the past year. This information is requested in the form upon image upload, and does not need to be listed on the actual images.

### *Digital images*

Include 5-10 images. If more than 2 artists, include 2-3 images per artist.

Images must be jpg files.

Image dimensions of at least 1,000 pixels or larger in either height or width is preferred.

### *Video samples*

Include no more than 3 samples.

Video samples should be a maximum of 2 minutes and must be MP4 or MOV format.

Note that the maximum file upload size is 400mb, and the maximum total application submission size is 800mb.

## APPLICATION SUPPORT

If you do not have access to computers or WIFI to apply, the Salt Lake City Public Library Branches offer free computer and WIFI access. If you have other technical issues, or if you require further resources to complete the application materials or have other questions, we will do the best we can to get you the help you need.

Email Claire Taylor at  
[claire.taylor@slcgov.com](mailto:claire.taylor@slcgov.com)

A running FAQ document based on submitted questions will be available at  
<https://saltlakearts.org/finchlanegallery/>

We do our best to respond to inquiries in a timely manner, however we may not be able to respond to your inquiries during the final days prior to the application due date. Please give yourself ample time to complete the application.

## ADDITIONAL INFORMATION

The Salt Lake City Arts Council will be responsible for the final selection of artwork, exhibition installation, insurance, printing and mailing of announcements, opening reception, gallery strolls, press releases, and management of sales.

Artists will be responsible for providing biographical materials, an artist statement, and several color images of different works that will be featured in the exhibition for marketing purposes. Artists should be prepared to submit these items several weeks prior to their exhibition opening date. An artwork consignment sheet will be delivered by the artist to the gallery up to three weeks before the exhibition. All artwork must be delivered a week before the exhibition opening date, and be labeled and ready to install upon delivery. Two-dimensional work will potentially utilize the gallery hanging system and, in some cases,

artists will be required to participate in the installation of their works for methods of installation or materials that require additional assistance. In the case of digital media, artists may be required to provide equipment for the exhibition of their work. Works selected for exhibitions may not be withdrawn for any reason during the run of the exhibition and must be picked up immediately following the exhibition's closing date. Artists are encouraged to attend the opening reception and gallery strolls, and are invited to give a brief artist talk about their work at the opening reception.

## CONTACT INFORMATION

Please contact Claire Taylor, Visual Arts Coordinator, if you have any questions about submitting your proposal.

Claire Taylor

[claire.taylor@slcgov.com](mailto:claire.taylor@slcgov.com)

801-596-5000